



Ohio Police & Fire Pension Fund
 140 East Town Street
 Columbus, OH 43215
 Phone: 1-888-864-8363
 Fax: (614) 628-1777
 www.op-f.org

DISABILITY BENEFIT APPLICATION

Please read OP&F's *Member's Guide to Disability Benefits* prior to completing this application. If you have questions about eligibility, deadlines, or any part of the disability process, you are encouraged to speak with an OP&F disability case manager by phoning 888-864-8363.

- Once processed, OP&F must notify your employer that a person with your position or rank has filed a Disability Benefit Application. However, you will not be identified by name.
- Any misrepresentation of the facts relating to your Application might result in civil and criminal penalties, in addition to the termination of your disability benefits.

If this Application is filed by a person other than the member listed in Section A below, please attach a power of attorney or letter of guardianship (this person cannot self-designate as a beneficiary without a power of attorney). Unless otherwise incapacitated, this application should be completed by the member named below.

Complete Sections A through M and answer all questions. If a section does not apply to your situation, indicate "N/A" for "Not Applicable." Section L and M must be completed in the presence of a Notary Public after swearing or affirming under oath. Submit all pages of completed application to address above. Please type or print using blue or black ink.

Section A: Member information

Name: First, MI, Last, suffix (Jr., III, etc.)		<input type="checkbox"/> Male <input type="checkbox"/> Female	Last 4 digits of Social Security Number <div style="border: 1px solid black; width: 40px; height: 20px; display: inline-block;"></div> <div style="border: 1px solid black; width: 20px; height: 20px; display: inline-block;"></div> <div style="border: 1px solid black; width: 20px; height: 20px; display: inline-block;"></div> <div style="border: 1px solid black; width: 20px; height: 20px; display: inline-block;"></div>
Street Address / Post office box		(OP&F use only)	
City, State, ZIP code		Date of Birth	
Primary phone	<input type="checkbox"/> New	Alternate phone	<input type="checkbox"/> New
Employer (current or most recent)		Division <input type="checkbox"/> Police <input type="checkbox"/> Fire	Job title or rank
Current payroll status (check all that apply) <input type="checkbox"/> Unrestricted/full duty <input type="checkbox"/> Restricted/light duty since: _____ <input type="checkbox"/> Using vacation/sick time to remain on payroll <input type="checkbox"/> Paid injury leave, since: _____		<input type="checkbox"/> Paid administrative leave, since: _____ <input type="checkbox"/> Receiving workers' compensation benefits <input type="checkbox"/> Voluntary separation effective: _____ <input type="checkbox"/> Involuntary separation effective: _____ <input type="checkbox"/> Other: _____	
Email address		<input type="checkbox"/> New	

Section B: Other Ohio retirement systems

List your status with the Ohio retirement systems below. Check all that apply.

Member has no association with an Ohio retirement system, other than OP&F

	Currently receiving service or disability benefits	Currently contributing	Contributed prior to OP&F membership	Prior contributions were for full-time employment	Dates of full-time employment prior to OP&F membership, or, if currently receiving retirement benefits, list retirement date
Ohio Highway Patrol Retirement System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Ohio Public Employees Retirement System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
State Teachers Retirement System of Ohio	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Ohio School Employees Retirement System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Cincinnati Retirement System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Section C: Secondary employment

List any occupation or business you were engaged in while also working as a police officer or firefighter:

Occupation	Employer	Dates of employment	
		From:	To:

Section D: Dependents

MARITAL HISTORY

List all marriages and domestic relations matters, starting with the current/most recent spouse and working backwards chronologically. Attach a separate sheet if necessary. If married, please submit marriage and birth certificates. Please submit complete, file-stamped copies of any and all decrees of divorce, dissolution and legal separation, including copies of separation agreements.

Member has never been married

Name First, MI, Last, suffix (Jr., III, etc.)	Social Security number	Date of birth (mm/dd/yyyy)	Gender	Marriage date (mm/dd/yyyy)	Divorce date (mm/dd/yyyy)	Current spouse
			<input type="checkbox"/> Male <input type="checkbox"/> Female			<input type="checkbox"/>
			<input type="checkbox"/> Male <input type="checkbox"/> Female			

DEPENDENT CHILDREN

List all dependent children (up to age 22) and incapacitated children (any age). Attach a separate sheet if necessary. Please submit birth certificates for all dependent children.

Member has no dependent children

Name First, MI, Last, suffix (Jr., III, etc.)	Social Security number	Date of birth (mm/dd/yyyy)	Gender	Relationship	Marital status	Disabled/ incapacitated
			<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Natural child <input type="checkbox"/> Adopted <input type="checkbox"/> Step-child	<input type="checkbox"/> Single <input type="checkbox"/> Married	<input type="checkbox"/>
			<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Natural child <input type="checkbox"/> Adopted <input type="checkbox"/> Step-child	<input type="checkbox"/> Single <input type="checkbox"/> Married	<input type="checkbox"/>
			<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Natural child <input type="checkbox"/> Adopted <input type="checkbox"/> Step-child	<input type="checkbox"/> Single <input type="checkbox"/> Married	<input type="checkbox"/>
			<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Natural child <input type="checkbox"/> Adopted <input type="checkbox"/> Step-child	<input type="checkbox"/> Single <input type="checkbox"/> Married	<input type="checkbox"/>

Section E: Self-assessment

Using only the space provided below, explain why you are permanently disabled from performing the duties of your title/rank: *(please type or print legibly)*

Section F: Disabling medical condition(s)

The Board of Trustees can grant a disability benefit to a member who has a condition of disability for which there is no present indication of recovery. The following guidelines will help you list your permanently disabling conditions in this Section.

1. List only medical conditions you feel permanently incapacitate you from fulfilling the requirements of your job title/rank.
2. Where possible, group multiple disabling injuries from a common incident or condition together. For example:

1	Disabling condition: Cardiac	Body part(s) affected or specific diagnoses: Heart disease, ischemia, angina, hypertension	Date of onset: 05/09/2008
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You can also group similar or recurring diagnoses together. For example:

1	Disabling condition: Psychiatric	Body part(s) affected or specific diagnoses: Depression, anxiety	Date of onset: June 2011
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SUBMITTING SUPPORTING MEDICAL DOCUMENTATION:

In order to evaluate the extent of your disabling medical conditions, OP&F's independent medical examiners and Disability Evaluation Panel (DEP) physicians rely on you to support your application with *objective*, *recent* and *relevant* medical documentation:

- OBJECTIVE** Most disabling physical conditions can be evaluated, in part, by reviewing the results of objective medical tests. Examples include, but are not limited to, MRIs, X-rays, EMGs, laboratory results, operative reports and hospital discharge summaries. Send only narrative reports.
- RECENT** Submit only the results of most recent diagnostic tests for each disabling condition, illness or injury. As a general guideline, a diagnostic test performed more than two years ago is not "recent".
- RELEVANT** Submit only information that is relevant to each disabling condition you list in this Section.

PROVING ON-DUTY ILLNESS OR INJURY

An "on-duty illness or injury" means an illness or injury that occurred during, or resulted from, the performance of official duties under the direct supervision of a member's appointing authority. Notices of allowed BWC claims, injury reports signed by a supervisor and valid pre-employment physicals are examples of documents commonly used to evaluate duty-relatedness.

WHAT SHOULD I SEND?

While gathering documentation in support of your Application, you may feel overwhelmed after amassing hundreds of pages of records. By sending in only OBJECTIVE, RECENT and RELEVANT information, your case can best be prepared and evaluated. By observing the suggestions below, your case can be processed and assessed more efficiently.

Items that typically *do not* support your case, and should not be sent:

- Diagnostic report of each type of test (MRI, X-ray, labs, etc.) older than the past two years (send only the most recent reports)
- Chart notes (doctor's office, physical therapy, chiropractic, etc.)
- The following BWC documents: application, C-92 motions, court date/provider changes, ID card, witness statements/memorandums
- BWC claims unrelated to your listed "Disabling medical condition(s)" in this Section
- Emergency Room ("ER") or EMS run reports
- Return to work/time-off documents
- Fire station notes
- Letters of support from anyone you have known less than a year
- Family photos, awards, citations, achievement certificates, diplomas

Please use paper clips or clasps. Do not staple. Please remove duplicates. Place documents in date order (most recent on top).

Beginning with the most disabling, on the following pages list those disabling medical conditions which prevent you from performing your job. Submit a *Report of Medical Evaluation by Member's Attending Physician* from at least one current attending physician. If you have more than four conditions, you can make a copy of Page 5 and continue numbering.

Section J: Hospitalization, treatment and testing

Were you admitted to a hospital for any of the disabling conditions listed in Section F? Yes No
 If yes, list the most recent admission for each condition in which you will be sending a discharge summary/operative report.

Hospital	City, State	Admittance date	Discharge date	Condition/reason

Have you previously been hospitalized or diagnosed with cancer, cardiac, pulmonary, or respiratory disease? Yes No
 If yes, list the condition and date of diagnosis:

Condition	When were you first diagnosed?

Section K: Member authorization and affidavit

This section must be completed in the presence of a Notary Public after swearing or affirming an oath.

TO THE NOTARY PUBLIC: Prior to completing the section below, please adequately identify the affiant, administer an oath or affirmation to the affiant (ex. "Do you affirm that the facts set forth in the affidavit are true?"), have the affiant sign the affidavit in your presence and complete and execute the certification below.

MEMBER AUTHORIZATION AND AFFIDAVIT

- I authorize any licensed physician, medical provider, medical facility or provider of health care or similar entity to release any and all of the following information to OP&F or its third party administrators: Medical information with respect to any physical or mental condition and/or treatment of me, including confidential information regarding AIDS/HIV infection, communicable diseases, alcohol and substance abuse, and mental health. I understand that if there are any expenses for releasing this information, it is my responsibility to pay those expenses.
- I hereby provide written authorization as required by the Fair Credit Reporting Act (FCRA), 15 U.S.C. §1681-1681y, to furnish consumer reports, including Ohio Bureau of Workers' Compensation claim information.
- I understand the information obtained will be included as part of the proof of claim and will be used to determine eligibility for benefits, return to employment opportunities, and assessment of ongoing treatment. Any information obtained will not be released to any person or organization except OP&F and its third party administrators.
- I agree that a photographic copy of this Authorization shall be as valid as the original. I understand that I may request a copy of this Authorization. This Authorization shall become effective on the date appearing next to my signature below.
- Being duly sworn, I, the member described in Section A, state that the information I provided in this Application is complete and true to the best of my knowledge and belief. I understand that, by applying for disability benefits, I am consenting to undergo medical examinations by an OP&F-appointed, independent medical examiner(s) and/or vocational evaluator(s) and authorize my physician(s) to provide OP&F with my medical information.
- I acknowledge that, if my application is approved, I must accept the award and terminate employment not later than ninety days after receiving written notice of the disability award. I acknowledge that if I do not meet this deadline, my application will be void, my disability benefit will not be paid and will be forfeited, and, if I am eligible, I may file a new disability application.
- I acknowledge that I have received and reviewed OP&F's *Member's Guide to Disability Benefits* concerning disability benefits. If I am approved by the OP&F Board of Trustees for disability benefits, I acknowledge that this approval may be contingent upon my receiving continued treatment for my disabling condition(s). Additionally, I acknowledge that my disability benefits will be terminated should I return to work as a police officer or firefighter, as defined in Rule 742-3-20 of the Ohio Administrative Code.

Member's signature:

Date of signature:

Section L: Notary public requirement

The notary public in good standing must sign in the space provided in this section and affix their seal.

State of _____, County of _____, ss:

The foregoing *Disability Benefit Application* was sworn or affirmed before me and signed in my presence by the member named in the foregoing Section A, this _____ day of _____, 20_____.

Affix Seal here

Notary's signature:

Print name:

My commission expires:

Section M: CANCER PRESUMPTION Questionnaire

Ohio law provides that a member of a **fire department** who is disabled as a result of cancer is presumed to have incurred the cancer while performing his or her official duties under certain circumstances. The presumption can be rebutted in certain situations.

To assist OP&F in identifying if you are eligible for this presumption, please complete the following information:

- | | | |
|---|--|--|
| 1 | <input type="checkbox"/> Yes <input type="checkbox"/> No | Are you currently an employee of the fire department listed in Section A of this Disability Benefit Application? |
| 2 | <input type="checkbox"/> Yes <input type="checkbox"/> No | Have you been assigned to at least six years of hazardous duty as a firefighter (Hazardous duty is defined as duty performed under circumstances in which an accident could result in serious injury or death)? |
| 3 | <input type="checkbox"/> Yes <input type="checkbox"/> No | Have you been exposed to an agent classified by the International Agency for Research on Cancer or its successor (IARC) as a Group 1 or 2A carcinogen? |
| 4 | <input type="checkbox"/> Yes <input type="checkbox"/> No | Has it been less than 20 years since you were last assigned to hazardous duty as a member of a fire department? |
| 5 | <input type="checkbox"/> Yes <input type="checkbox"/> No | Are you under the age of 70? |
| 6 | <input type="checkbox"/> Yes <input type="checkbox"/> No | Are you currently or have you ever been a tobacco user? If yes...
...Describe tobacco use: _____
...at what age did you first use tobacco: _____
...if you have quit using tobacco, provide date: _____ |
| 7 | <input type="checkbox"/> Yes <input type="checkbox"/> No | Are you receiving workers' compensation for your cancer diagnosis? |
| 8 | <input type="checkbox"/> Yes <input type="checkbox"/> No | Have you undergone genetic testing for cancer? |

Please list the specific type of cancer(s) that has been diagnosed:

Type of cancer	Date of diagnosis

List the names and addresses of all doctors, hospitals and other health care providers who have treated your cancer diagnosis:

Health care provider	Date of first treatment	Address, city, state	Phone

Notary public requirement - Cancer Presumption

The notary public in good standing must sign in the space provided in this section and affix their seal.

State of _____, County of _____, ss:

The foregoing *Cancer Presumption Questionnaire* was sworn or affirmed before me and signed in my presence by the member named in the foregoing Section A, this _____ day of _____, 20_____.

Affix Seal here

Notary's signature:

Print name:

My commission expires: